**The Royal Air Force [Name of sport] Association**

**Charity registration number: [Required if CIO or Limited Company]**

**Principal Address: Room 43, Kermode Hall, RAF Halton, Aylesbury, HP22 5PG**

**Names of the charity trustees who manage the charity**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Trustee name** | **Office (if any)** | **Dates acted if not for whole year** | **Name of person (or body) entitled to appoint trustee (if any)** |
| 1 |  | Chair |  | AOC 22 Group |
| 2 |  | Secretary |  | AGM |
| 3 |  | Treasurer |  | AGM |
| 4 |  |  |  | AGM |
| 5 |  |  |  | AGM |
| 6 |  |  |  | AGM |
| 7 |  |  |  | AGM |
| 8 |  |  |  | AGM |
| 9 |  |  |  | AGM |
| 10 |  |  |  | AGM |
| 11 |  |  |  | AGM |
| 12 |  |  |  | AGM |

**Executive committee if different from above**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Committee member name** | **Office (if any)** | **Dates acted if not for whole year** |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| 5 |  |  |  |
| 6 |  |  |  |
| 7 |  |  |  |
| 8 |  |  |  |
| 9 |  |  |  |
| 10 |  |  |  |
| 11 |  |  |  |
| 12 |  |  |  |

**Objectives and Activities**

|  |
| --- |
| **Summary of the purposes of the charity as set out in its governing document (SORP Para 1.17)** |
| The objects for which the Charity is established (the “Objects”) are to promote the effectiveness of Her Majesty’s Armed Forces by increasing physical fitness, fostering the esprit de corps and raising morale of members of the Royal Air Force and other services in an inclusive and safe environment, through the promotion of participation and furthering its proper administration whilst enabling the provision of facilities for [Name of Sport]. |
| **Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts (SORP Para 1.17 & 1.19)** |
|  |
| **Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit (SORP Para 1.18)** |
| The trustees have been mindful of the guidance issued by the Charities on public benefit. |

**Additional information (optional)**

|  |
| --- |
| **Policy on grant making (SORP Para 1.38)** |
|  |
| **Policy on social investment including program related investment (SORP Para 1.38)** |
|  |
| **Contribution made by volunteers (SORP Para 1.38)** |
| It is acknowledged that sport in the RAF is delivered through the aegis of the Sports Associations and the willing, enthusiastic volunteers who undertake roles on the Executive Committees and in the associations. The delivery of RAF competition would not be possible without officials, all of whom are volunteers. The contribution in these roles is highly valued and much appreciated and recognised as a duty activity in Service policy documents. |

**Achievements and Performance**

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| **Summary of the main achievements of the charity, identifying the difference the charity’s work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. (SORP Para 1.20)** |
|  |

**Additional information (optional)**

|  |
| --- |
| **Achievements against objectives set (SORP Para 1.41)** |
|  |
| **Performance of fundraising activities against objectives set (SORP Para 1.41)** |
|  |
| **Investment performance against objectives (SORP Para 1.41)** |
|  |
| **Other** |
|  |

**Structure, Governance and Management**

|  |
| --- |
| **Type of governing document (SORP Para 1.25)** |
| Constitution |
| **How is the charity constituted? (SORP Para 1.25)** |
| Excepted / CIO / Limited Company (delete as necessary) |
| **Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees (SORP Para 1.25)** |
| Chairman appointed by The Air Officer Commanding Number 22 (Training) Group.  Other Executive Committee members appointed at AGM. |

**Additional information (optional)**

|  |
| --- |
| **Policies and procedures adopted for the induction and training of trustees (SORP Para 1.51)** |
|  |
| **The charity’s organisational structure and any wider network with which the charity works (SORP Para 1.51)** |
|  |
| **Relationship with any related parties (SORP Para 1.51)** |
|  |
| **Other** |
|  |

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| **For the period of this return were there any serious incidents that the charity failed to report to the Charity Commission? (e.g. theft, safeguarding issues, serious injury / death)** |
|  |

**Declarations**

**The trustees declare that they have approved the trustees’ report above.**

**Signed on behalf of the charity’s trustees**

|  |  |  |
| --- | --- | --- |
| Signature |  |  |
| Full Name |  |  |
| Position |  |  |
| Date |  |